

COMMONWEALTH OF KENTUCKY  
CITY OF PROSPECT  
CITY COUNCIL REGULAR MEETING

March 20, 2023, 7:00 p.m.

AGENDA

CALL TO ORDER

- Chair: Mayor Doug Farnsley

APPROVAL OF MINUTES

- Approval of Minutes of the City Council Meeting on February 21, 2023

COMMENTS FROM CITIZENS

MAYOR'S REPORT

- Mayor's update on City matters

FINANCIAL REPORT

COMMISSION & BOARD REPORTS

- Forestation Board

OTHER REPORTS

- Parks & Recreation Advisory Committee

POLICE REPORT

UNFINISHED BUSINESS

NEW BUSINESS

- Application from Gustavo's Mexican Grill Prospect, LLC for approval of detailed building plans and variance from Prospect Ordinance Title XV: Land Usage, §150.56(c)(1)(a) to allow for use of EIFS Stucco as the principal material for all exterior walls.
- **Resolution 3, Series 2023:** A RESOLUTION ADOPTING KENTUCKY PUBLIC EMPLOYEES' DEFERRED COMPENSATION AUTHORITY JOINDER AGREEMENT

ADJOURNMENT

This meeting will be conducted in part via WebEx and live-streamed to YouTube here:  
[https://www.youtube.com/channel/UCDMvzIGZUk\\_tpL2HXSagU7w](https://www.youtube.com/channel/UCDMvzIGZUk_tpL2HXSagU7w)  
Members of the public may attend in person and see and hear all participating members at  
Prospect City Hall, 9200 US Hwy 42, Prospect, Kentucky.

# CITY COUNCIL REGULAR MEETING MINUTES

February 21, 2023

**Attending In-Person:** Mayor Doug Farnsley; Council Members John Evans, Frank Fulcher, Don Gibson, Don Graeter, Sara Bitter Hines, and David Holmes; City Attorney F. Chris Gorman, Police Chief Jeff Sherrard; City Clerk John S. Carter

**Participating Remotely:** Director of Public Works Ron Cundiff

## **Call to Order**

Mayor Farnsley called the meeting to order at 7:00 p.m.

## **Approval of Minutes:**

Council Member Holmes moved to approve the January 9, 2023, regular council meeting minutes and the January 1, 2023, January 12, 2023, and January 25, 2023, special council meeting minutes, seconded by Council Member Hines, and the motion passed unanimously.

## **Comments from Citizens**

- Prospect resident and Code Enforcement Board Chair John Clark spoke in favor of the first reading of Ordinance 620, Series 2022, an ordinance relating to natural landscapes.
- Resident Greg Huelsman spoke about his ideas for publicizing and proposed events to celebrate Prospect's 50-year anniversary next April 3, 2024.
- Resident Jaquelyn McGrail spoke in favor of the passage of Ordinance 620, Series 2022, an ordinance relating to natural landscapes, except for the 5-foot setback rule which she favored be reduced to a 2-foot setback.
- Resident Sandra Leonard spoke in opposition to the passage of Ordinance 620, Series 2022 as currently written and recommended that the proposed ordinance language be amended to improve clarity and enforceability.

## **Mayor's Report:**

- The Kentucky Transportation Cabinet [KYTC] has agreed to proceed with substantial improvements to US Hwy 42 from Hunting Creek to River Road, including sidewalks on either side of the highway. The improvements are to take place over the next five to seven years. The federal government through KYTC is funding 100% of the project.
- On January 25, 2023, the city council passed a new city investment policy. The mayor appointed Council Member Graeter, Council Member Gibson, resident Dennis Riggs, and resident Bill Brab to serve on the city investment committee.
- On February 20, 2023, the city opened bids for a new city landscape contract. The city received three proposals and accepted the proposal from the current landscape vendor, Greenscapes Lawn & Landscaping.

- On February 10, 2023, City Hall held a “clean up” day to remove and shred outdated files in accordance with the Kentucky Department of Library and Archives guidelines.

#### **Financial Report**

- The City Clerk presented a short synopsis of the city’s current finances through January 31, 2023.
  - Cash on hand, which includes a checking account and savings account, totaled approximately \$3.8 million, \$1.8 million of which is held in reserve for future state pension obligations.
  - Year-to-date revenue totals \$2.7 million, or approximately 81% of budgeted revenue. Year-to-date expenditures total approximately 60% of budgeted expenses.
  - Restricted Road Fund revenue totals \$227,000
  - Budget items to watch closely include the LDG litigation expenses, and snow removal and road salt expenses.

#### **Commission and Board Reports**

Chairperson Lee Tucci reported on the Forestation written report on behalf of the Forestation Board.

- The board in conjunction with the city attorney is conducting a review of the forestation ordinance to propose updates to it.
- The spring canopy tree program received approximately four to five tree orders.
- The board is working on plans for trees in the Little Hunting Creek Park, including two memorial trees, funded by donors, on behalf of Linda Wardell’s family and Mr. Paul Davis, former Fox Harbor HOA president.
- The board is working with the Park and Recreation Advisory Committee and city hall staff to identify areas that can qualify for LG&E’s “Plant for Planet” 50% matching grant for tree plantings.

#### **Other Reports**

On behalf of the Parks and Recreation Advisory Committee, Chairperson Linda Wardell reported:

- Completion of the Little Hunting Creek [LCHP] playground is dependent on dry weather conditions for the installation of the poured-in rubber base.
- A sub-committee has been created to identify various events and programs to be scheduled at the new LHCP pavilion.
- The next children’s craft project has been rescheduled from January to Saturday, March 11, 2023, in the Lawrence C. Falk Library.
- A draft report on the development of the proposed Putney Pond boardwalk has been prepared by OHM Advisors. Once a final report is complete it will be submitted for approval to the Kentucky Heritage Land Conservation Fund Board for its consideration.
- Contractors who had originally bid on the Harrod Creek bridge project are in discussions with the city on methods to mitigate its cost.
- A listing of Eagle Scout projects completed in Prospect from 2011 through 2023 was presented.

#### **Police Report:**

Police Chief Sherrard reported:

- The details of the written report on arrests and call responses were presented.
- Officer Marianne Haverlin is scheduled to retire on February 28, 2023, after 21 years of service to Prospect.

- The written report does not accurately reflect traffic stops, warnings, and citations, as the police have stepped up their enforcement of the city's traffic laws.

### **Unfinished Business**

Council Member Fulcher moved for a second reading of **Ordinance 620, Series 2023**: AN ORDINANCE APPROVING THE REVISED DETAILED DEVELOPMENT PLAN AND BINDING ELEMENTS FOR THE CONSTRUCTION OF A RESTAURANT LOCATED AT 8909 US HIGHWAY 42, as amended, seconded by Council Member Holmes. A roll call vote was held: **Yea**: Evans, Fulcher, Gibson, Graeter, Hines, and Holmes. **Nay**: None. The motion passed 6-0.

- Engineer Jason Hall of Prism Engineering and Architect Joshua Gedney of Encompass Design gave a presentation to the council and answered questions as to why changes were made to the detailed development plan after the initial plan was approved by the city council in 2021.
  - Council Member Fulcher questioned if references to binding element 5 and general note 2 were accurate as they reference Metro Louisville Land Development Code not adopted by the City of Prospect. The council agreed to strike from the ordinance references to binding element 5 and general note 2 and to add language that all freestanding signs shall conform to the City of Prospect's land development code and sign ordinances.

### **New Business**

- Council Member Fulcher moved to approve **Municipal Order 2, Series 2023**: AN ORDER CONSENTING TO THE NOMINATION BY THE MAYOR OF LINDA KNOX, CONNIE KUHN, SYLVIA QUAYE, HERB SHULHAFFER, AND LEE TUCCI, OF THE CITY TO SERVE ON THE CITY OF PROSPECT FORESTATION BOARD AND AFFIXING TERMS OF OFFICE THERETO, seconded by Council Member Hines, and the motion passed unanimously.
- Council Member Evans moved to approve **Resolution 1, Series 2023**: A RESOLUTION OF THE CITY OF PROSPECT ("CITY") AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY BY THE U.S. TREASURY TO PARTICIPATE IN THE AMERICAN RESCUE PLAN STATE AND LOCAL FISCAL RECOVERY FUNDS (ARP SLFRF) PROGRAM; AUTHORIZING MAYOR TO HAVE FULL AUTHORITY ON AND AUTHORIZING THE MAYOR TO ACT AS THE AUTHORIZED CORRESPONDENT FOR THE PROPOSED PROJECT, seconded by Council Member Gibson, and the motion passed unanimously.
- Council Member Fulcher moved to approve **Resolution 2, Series 2023**: A RESOLUTION OPPOSING THE PASSAGE OF SENATE BILL 50 AND HOUSE BILL 50 RELATING TO PARTISAN LOCAL ELECTIONS, seconded by Council Member Holmes, and the motion passed unanimously.
- Council Member Gibson moved for a first reading of **ORDINANCE NO. 622, SERIES 2023**: AN ORDINANCE RELATING TO THE AMENDMENT AND MODIFICATION OF CHAPTER 92: NUISANCES OF THE CODE OF ORDINANCES OF THE CITY OF PROSPECT, seconded by Council Member Hines. Council Members Gibson and Hines withdrew their motion after council deliberations.

**Adjournment:** Council Member Fulcher moved to adjourn, seconded by Council Member Gibson, and the motion passed unanimously. Mayor Farnsley declared the council meeting adjourned at 8:13 p.m.

Prepared by:

Approved:

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**John S. Carter**, City Clerk

\_\_\_\_\_  
**Douglass Farnsley**, Mayor

*This meeting was live-streamed on YouTube.*

DRAFT



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## ACCOUNTANT'S COMPILATION REPORT

City Of Prospect

Management is responsible for the accompanying financial statements of City of Prospect, which comprise the Statement of Net Position – Cash Basis – General Fund as of February 28, 2023 and the related Statements of Revenues and Expenditures – Actual And Budget – Cash Basis for the one month and eight months then ended in accordance with the cash basis of accounting, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed compilation engagements in accordance with the Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. The information was subject to our compilation engagement; however, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

Management has elected to omit substantially all of the disclosures and the statements of change in net position ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures and statements were included in the financial statements, they might influence the user's conclusions about the City's assets, liabilities, net position, revenues, and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to City of Prospect.

*Kelly King & Co.*

Kelly King & Co.  
Crestwood, Kentucky  
March 13, 2023

**City Of Prospect  
Statement Of Net Position - Cash Basis  
February 28, 2023**

**ASSETS**

**ASSETS**

**CURRENT ASSETS**

1020 Petty Cash	\$ 107.29
1021 Cash Register	199.76
1025 Petty Cash Police	179.82
1035 Checking Account-Republic Bank	-
1040 Tax-Republic Bank	828,175.45
1076 CD 1	1,002,976.79
1077 CD 2	1,002,905.48
1078 CD 3	1,002,834.12
1080 ICS-Republic Bank	-
1320 Prepaid Expenses	-
2075 Payroll Taxes Receivable	-

**TOTAL CURRENT ASSETS** 3,837,378.71

**NONCURRENT ASSETS**

1600 RESTRICTED CASH	<u>239,840.03</u>
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**TOTAL ASSETS** \$ 4,077,218.74

**LIABILITIES AND NET POSITION**

**LIABILITIES**

**CURRENT LIABILITIES**

2120 Clean Up Deposits	\$ 14,800.00
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**TOTAL LIABILITIES** 14,800.00

**NET POSITION**

**RESTRICTED FUNDS**

Municipal Road Aid - Prior Year	169,075.15
Municipal Road Aid - Net Activity Current Year	65,480.71
Reforestation - MSD Allocated Funds - Prior Year	2.78
Reforestation - MSD Allocated Funds - Net Activity Current Year	-
Parks - MSD Allocated Funds - Prior Year	621.39
Parks - MSD Allocated Funds - Net Activity Current Year	-
Parks Restricted Funds - Prior Year	4,660.00
Parks Restricted Funds - Current Year	-
Canoe Launch - Parks Funds - Prior Year	-
Canoe Launch - Parks Funds - Current Year	-

**TOTAL RESTRICTED FUNDS** 239,840.03

**UNRESTRICTED FUNDS** 3,822,578.71

**TOTAL NET POSITION** 4,062,418.74

**TOTAL LIABILITIES AND NET POSITION** \$ 4,077,218.74

See accountant's compilation report.

**City Of Prospect**  
**Statement Of Revenues And Expenditures**  
**Actual And Budget - Cash Basis**  
**For The One Month and Eight Months Ended February 28, 2023**

	1 Month Ended February 28, 2023	8 Months Ended February 28, 2023	Budget Remaining	Total Budget
<b>REVENUES</b>				
4101 Property Taxes	\$ 11,075.18	\$ 1,838,545.05	(11,545.05)	\$ 1,827,000.00
4102 Insurance premium tax	274,514.09	1,070,729.71	229,270.29	1,300,000.00
4103 Bank Deposit Tax	-	83,985.21	12,814.79	96,800.00
4104 Utilities Tax	9.86	4,020.94	7,979.06	12,000.00
4105 Cable TV Franchise fees	-	-	80,000.00	80,000.00
4201 KLEFPF Grant	2,917.26	23,090.15	11,916.85	35,007.00
4202 HB413	-	4,296.44	5,203.56	9,500.00
4301 Business Licenses	1,350.00	7,700.00	1,300.00	9,000.00
4302 ABC Licenses	-	-	6,500.00	6,500.00
4303 Permits	980.00	15,215.66	4,784.34	20,000.00
4401 Interest Income	9,281.19	16,222.30	(13,222.30)	3,000.00
4402 Community Events Contributions	-	-	-	-
4403 Library Income	61.46	1,218.22	281.78	1,500.00
4404 Parks contributions	-	633.31	366.69	1,000.00
4405 Tax Records Requests	-	1,090.00	(90.00)	1,000.00
4406 Police Fingerprinting & Reports	40.00	742.00	458.00	1,200.00
4407 Miscellaneous Revenue	1,050.00	4,252.11	(3,952.11)	300.00
<b>TOTAL REVENUES</b>	<b>301,279.04</b>	<b>3,071,741.10</b>	<b>332,065.90</b>	<b>3,403,807.00</b>
<b>GENERAL GOVERNMENT</b>				
<b>511 Salaries &amp; Benefits</b>				
5111 Salaries-Administrative	14,613.74	123,064.71	67,886.29	190,951.00
5112 FICA-Administrative	1,092.07	9,140.42	5,467.58	14,608.00
5114 CERS-Administrative	2,655.19	23,526.31	13,783.69	37,310.00
5115 Health Insurance-Administrative	1,452.06	10,276.39	6,873.61	17,150.00
5116 HSA/HRA - Admin	-	2,500.00	1,250.00	3,750.00
5117 Administrative fees - Admin	11.00	143.50	56.50	200.00
5118 Life Insurance	49.49	718.57	649.43	1,368.00
5119 Salaries - Legislative & Admin	1,500.00	6,500.00	6,100.00	12,600.00
5120 FICA - Legislative	114.78	497.31	466.69	964.00
5121 Workers Comp Ins - Admin	-	6,003.02	6.98	6,010.00
<b>SALARIES AND BENEFITS</b>	<b>21,488.33</b>	<b>182,370.23</b>	<b>102,540.77</b>	<b>284,911.00</b>
<b>521 Employee Development</b>				
5211 Membership fees & dues	70.00	70.00	330.00	400.00
5212 Registration fees & tuition	-	249.00	501.00	750.00
5213 Lodging	273.82	1,096.84	403.16	1,500.00
5214 Per Diem (meals)	76.00	331.88	168.12	500.00
5215 Mileage & parking	112.64	453.37	46.63	500.00
5217 Legislative development	-	747.00	753.00	1,500.00
<b>EMPLOYEE DEVELOPMENT</b>	<b>532.46</b>	<b>2,948.09</b>	<b>2,201.91</b>	<b>5,150.00</b>
<b>531 Supplies</b>				
5311 Uniforms	-	-	600.00	600.00
5312 Office Supplies	156.05	2,877.89	622.11	3,500.00
5313 Postage	126.00	366.00	2,080.00	2,200.00
5316 Health & Safety	-	-	-	0.00
<b>SUPPLIES</b>	<b>282.05</b>	<b>3,243.89</b>	<b>3,302.11</b>	<b>6,300.00</b>

See accountant's compilation report.



**City Of Prospect**  
**Statement Of Revenues And Expenditures**  
**Actual And Budget - Cash Basis**  
**For The One Month and Eight Months Ended February 28, 2023**

	1 Month Ended February 28, 2023	8 Months Ended February 28, 2023	Budget Remaining	Total Budget
<b>541 Information &amp; Communication</b>				
5411 Bulk mail permit, newsletter & other City mailings	-	275.00	575.00	850.00
5412 Organization Dues	1,927.00	2,427.00	673.00	3,100.00
5413 Subscriptions	203.52	248.03	(148.03)	100.00
5414 Legal Advertising	443.93	1,149.37	1,850.63	3,000.00
5416 QuickBooks Subscription	50.00	400.00	200.00	600.00
5417 AmLegal Hosting (code & minutes)	450.00	650.00	27.00	677.00
5418 Employee Retention	33.72	236.44	(36.44)	200.00
5419 Signs & Plaques	-	-	600.00	600.00
5420 Other Software	-	-	4,100.00	4,100.00
8511 Library	-	-	15,000.00	15,000.00
<b>INFORMATION &amp; COMMUNICATION</b>	<b>3,108.17</b>	<b>5,385.84</b>	<b>22,841.16</b>	<b>28,227.00</b>
<b>811 Community Development</b>				
8111 Community Development Projects	-	-	10,000.00	10,000.00
8112 Community Celebrations	12,500.00	28,332.88	1,667.12	30,000.00
8113 Arborfest	-	1,100.00	550.00	1,650.00
<b>COMMUNITY DEVELOPMENT</b>	<b>12,500.00</b>	<b>29,432.88</b>	<b>12,217.12</b>	<b>41,650.00</b>
<b>551 Capital Outlay</b>				
5511 Office Equipment	-	202.25	1,297.75	1,500.00
5512 Furnishings	39.98	39.98	210.02	250.00
5513 Computer Hardware	-	647.70	17,352.30	18,000.00
5514 City Infrastructure	-	-	-	-
<b>CAPITAL OUTLAY</b>	<b>39.98</b>	<b>889.93</b>	<b>18,860.07</b>	<b>19,750.00</b>
<b>561 Contingency</b>				
5611 Mayor's Discretionary Fund	995.00	1,681.42	3,318.58	5,000.00
5612 Emergency Contingency Fund	-	1,985.52	8,014.48	10,000.00
<b>CONTINGENCY</b>	<b>995.00</b>	<b>3,666.94</b>	<b>11,333.06</b>	<b>15,000.00</b>
<b>571 Professional Services</b>				
5711 IT Services	1,726.72	14,301.67	5,698.33	20,000.00
5712 Contract Bookkeeping	997.73	14,702.81	5,297.19	20,000.00
5713 Audit	-	21,000.00	(3,000.00)	18,000.00
5714 Engineering, Surveying, Architectural	1,295.00	(50,314.18)	13,705.18	(36,609.00)
5716 Bank Charges	391.58	4,441.41	2,558.59	7,000.00
5717 PVA Assessment	-	40,789.33	0.67	40,790.00
5718 Liens & Releases	-	-	500.00	500.00
5719 Codification (incl. minutes)	-	22.50	1,477.50	1,500.00
5720 Digital Technology	-	12,633.34	366.66	13,000.00
5721 Copier service	367.03	4,101.71	1,898.29	6,000.00
<b>PROFESSIONAL SERVICES</b>	<b>4,778.06</b>	<b>61,678.59</b>	<b>28,502.41</b>	<b>90,181.00</b>
<b>572 Legal Services</b>				
5722 City Attorney (retainer)	2,615.00	20,865.00	10,635.00	31,500.00
5723 LDG Litigation	5,000.00	247,038.26	9,961.74	257,000.00
5724 Other Legal Services	4,931.25	26,057.50	(2,057.50)	24,000.00
<b>LEGAL SERVICES</b>	<b>12,546.25</b>	<b>293,960.76</b>	<b>18,539.24</b>	<b>312,500.00</b>

See accountant's compilation report.

City Of Prospect  
Statement Of Revenues And Expenditures  
Actual And Budget - Cash Basis  
For The One Month and Eight Months Ended February 28, 2023

	1 Month Ended February 28, 2023	8 Months Ended February 28, 2023	Budget Remaining	Total Budget
<b>581 Utilities</b>				
5811 LG & E	12,154.97	110,159.07	44,840.93	155,000.00
5811a City Hall Electric	1,532.46	11,992.16	3,007.84	15,000.00
5812 Louisville Water Company	1,597.11	17,091.66	8,908.34	26,000.00
5812a City Hall Water & Sewer	620.91	3,100.66	599.34	3,700.00
5813 Telephone - Local & LD	(211.98)	2,607.31	2,292.69	4,900.00
5814 Internet Service	295.00	2,360.00	1,240.00	3,600.00
<b>UTILITIES</b>	<b>15,988.47</b>	<b>147,310.86</b>	<b>60,889.14</b>	<b>208,200.00</b>
<b>591 Insurance</b>				
5911 Liability	-	20,042.00	3.00	20,045.00
5912 Property	-	2,406.77	0.23	2,407.00
5913 Cyber/Crime Liability	-	1,821.00	-	1,821.00
5914 Unemployment Trust Fund	-	-	-	-
5915 Administrative Fees	1.80	85.79	64.21	150.00
5916 Employee Bonds	100.00	2,945.00	1,055.00	4,000.00
<b>INSURANCE</b>	<b>101.80</b>	<b>27,300.56</b>	<b>1,122.44</b>	<b>28,423.00</b>
<b>TOTAL GENERAL GOVERNMENT EXPENDITURES</b>	<b>72,360.57</b>	<b>758,188.57</b>	<b>282,349.43</b>	<b>1,040,292.00</b>

See accountant's compilation report.

**City Of Prospect**  
**Statement Of Revenues And Expenditures**  
**Actual And Budget - Cash Basis**  
**For The One Month and Eight Months Ended February 28, 2023**

	1 Month Ended February 28, 2023	8 Months Ended February 28, 2023	Budget Remaining	Total Budget
<b>POLICE DEPARTMENT</b>				
<b>611 Salaries &amp; Benefits - Police</b>				
6111 Salaries - Police	59,054.35	451,837.73	245,091.27	696,929.00
6112 FICA - Police	4,396.45	35,373.29	17,941.71	53,315.00
6113 Overtime	521.31	1,669.30	3,330.70	5,000.00
6114 CERS- Police	7,953.08	47,720.65	26,036.35	73,757.00
6115 Health Insurance - Police	1,624.76	13,459.04	6,817.96	20,277.00
6116 HSA/HRA - Police	-	13,250.00	-	13,250.00
6117 Administrative fees - Police	44.00	440.50	209.50	650.00
6118 Life Insurance - Police	145.71	1,165.68	681.32	1,847.00
6119 KLEFPF Pay	2,879.56	25,683.32	9,323.68	35,007.00
6120 Workers Comp Ins - Police	-	40,929.67	0.33	40,930.00
<b>SALARIES &amp; BENEFITS - POLICE</b>	<b>76,619.22</b>	<b>631,529.18</b>	<b>309,432.82</b>	<b>940,962.00</b>
<b>621 Employee Development - Police</b>				
6213 Tuition/Class Fees	-	354.20	45.80	400.00
6214 Training Materials & Supplies	-	510.00	240.00	750.00
6215 Per Diem (meals)	-	180.00	920.00	1,100.00
6216 Travel Expenses	-	524.30	1,975.70	2,500.00
<b>EMPLOYEE DEVELOPMENT - POLICE</b>	<b>-</b>	<b>1,568.50</b>	<b>3,181.50</b>	<b>4,750.00</b>
<b>631 Supplies - Police</b>				
6311 Office Supplies Police	-	974.42	5,025.58	6,000.00
6312 COP Materials	-	2,244.64	(44.64)	2,200.00
6313 Uniform Allowance	46.79	928.37	5,071.63	6,000.00
6314 Police Supplies	-	1,429.43	1,870.57	3,300.00
<b>SUPPLIES - POLICE</b>	<b>46.79</b>	<b>5,576.86</b>	<b>11,923.14</b>	<b>17,500.00</b>
<b>641 Professional Services - Police</b>				
6411 IT Services	100.00	1,357.52	1,642.48	3,000.00
<b>PROFESSIONAL SERVICES - POLICE</b>	<b>100.00</b>	<b>1,357.52</b>	<b>1,642.48</b>	<b>3,000.00</b>
<b>651 Maintenance - Police</b>				
6511 Equipment Maintenance	204.87	1,634.33	2,365.67	4,000.00
6512 Facilities Maintenance - Police	25.00	779.93	1,220.07	2,000.00
6514 Mobile Phone	281.10	2,250.26	2,249.74	4,500.00
6515 Police Vehicle Maintenance	-	9,563.73	12,436.27	22,000.00
6516 Motor Fuels	2,994.04	24,948.52	11,051.48	36,000.00
<b>MAINTENANCE - POLICE</b>	<b>3,505.01</b>	<b>39,176.77</b>	<b>29,323.23</b>	<b>68,500.00</b>
<b>661 Capital Outlay - Police</b>				
6611 Police Equipment	3,759.61	3,759.61	33,240.39	37,000.00
6612 New Police Vehicles	-	-	39,000.00	39,000.00
6613 Office Equipment	-	-	3,000.00	3,000.00
6614 Computer Hardware - Police	-	1,000.00	-	1,000.00
6615 Furnishings	-	-	-	-
<b>CAPITAL OUTLAY - POLICE</b>	<b>3,759.61</b>	<b>4,759.61</b>	<b>75,240.39</b>	<b>80,000.00</b>

See accountant's compilation report.

**City Of Prospect**  
**Statement Of Revenues And Expenditures**  
**Actual And Budget - Cash Basis**  
**For The One Month and Eight Months Ended February 28, 2023**

	1 Month Ended February 28, 2023	8 Months Ended February 28, 2023	Budget Remaining	Total Budget
671 Contingency - Police				
6711 Contingency - Police Dept	-	-	1,000.00	1,000.00
<b>CONTINGENCY - POLICE</b>	-	-	<b>1,000.00</b>	<b>1,000.00</b>
<b>TOTAL POLICE DEPARTMENT EXPENDITURES</b>	<b>84,030.63</b>	<b>683,968.44</b>	<b>431,743.56</b>	<b>1,115,712.00</b>

**City Of Prospect**  
**Statement Of Revenues And Expenditures**  
**Actual And Budget - Cash Basis**  
**For The One Month and Eight Months Ended February 28, 2023**

	1 Month Ended February 28, 2023	8 Months Ended February 28, 2023	Budget Remaining	Total Budget
<b>PUBLIC WORKS</b>				
<b>711 Salaries &amp; Benefits - Public Works</b>				
7111 Salaries - Public Works	12,797.67	106,075.65	56,687.35	162,763.00
7112 FICA - Public Works	923.34	7,644.61	4,806.39	12,451.00
7113 Overtime	-	917.50	82.50	1,000.00
7114 CERS - Public Works	4,690.08	28,383.14	15,220.86	43,604.00
7115 Health Insurance - Public Works	2,958.41	20,241.43	9,938.57	30,180.00
7116 HSA/HRA - Public Works	-	3,750.00	-	3,750.00
7117 Administrative Fees - Public Works	16.50	182.00	68.00	250.00
7118 Life Insurance - Public Works	36.03	288.24	143.76	432.00
7119 Mobile Phone Reimbursement	-	-	-	-
7120 Workers Comp Ins - Public Works	-	7,640.22	(0.22)	7,640.00
<b>SALARIES &amp; BENEFITS - PUBLIC WORKS</b>	<b>21,422.03</b>	<b>175,122.79</b>	<b>86,947.21</b>	<b>262,070.00</b>
<b>721 Employee Development - Public Works</b>				
7211 Membership fees & dues	-	-	100.00	100.00
7213 Registration fees & tuition - Public Works	-	-	750.00	750.00
7214 Lodging	-	-	200.00	200.00
7215 Per Diem (meals)	-	-	150.00	150.00
7216 Mileage & Parking - Public Works	-	-	100.00	100.00
<b>EMPLOYEE DEVELOPMENT - PUBLIC WORKS</b>	<b>-</b>	<b>-</b>	<b>1,300.00</b>	<b>1,300.00</b>
<b>731 Maintenance &amp; Repair - Public Works</b>				
7311 Office Cleaning	700.00	5,950.00	2,450.00	8,400.00
7312 Service Contracts	350.60	8,242.74	2,757.26	11,000.00
7313 Facilities Maintenance	-	3,903.86	1,096.14	5,000.00
7313a Maintenance Supplies	-	835.30	12,164.70	13,000.00
7313b Maintenance Equipment	473.77	1,625.39	2,874.61	4,500.00
7313c City Hall Facility Projects	1,665.84	16,546.78	(1,546.78)	15,000.00
7314 Pest Control	-	-	300.00	300.00
7315 Vehicle Maintenance	-	2,104.17	2,895.83	5,000.00
7316 Uniforms	-	209.90	290.10	500.00
<b>MAINTENANCE &amp; REPAIR - PUBLIC WORKS</b>	<b>3,190.21</b>	<b>39,418.14</b>	<b>23,281.86</b>	<b>62,700.00</b>
<b>741 Capital Outlay - Public Works</b>				
7411 City Vehicles	-	-	-	-
7412 Public Works Infrastructure	-	-	-	-
<b>CAPITAL OUTLAY - PUBLIC WORKS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>751 Street Maintenance - Public Works</b>				
7511 Street Maintenance & Repair	959.74	85,976.74	(876.74)	85,100.00
7512 Paving	-	14,200.00	300.00	14,500.00
7513 Snow Removal (labor)	4,945.00	57,062.50	2,937.50	60,000.00
7514 Salt	-	44,222.89	(4,222.89)	40,000.00
7515 Existing sign replacement & repair	-	-	6,000.00	6,000.00
7516 Sidewalk Repair	-	-	-	10,000.00
7517 New Sidewalk Construction	-	-	100,000.00	100,000.00
<b>STREET MAINTENANCE - PUBLIC WORKS</b>	<b>5,904.74</b>	<b>201,462.13</b>	<b>104,137.87</b>	<b>315,600.00</b>
<b>761 Solid Waste - Public Works</b>				
7611 Garbage & Recycling collection	128,682.40	578,620.80	229,379.20	808,000.00
7612 Large Animal Carcass Removal	275.00	825.00	1,775.00	2,600.00
<b>SOLID WASTE - PUBLIC WORKS</b>	<b>128,957.40</b>	<b>579,445.80</b>	<b>231,154.20</b>	<b>810,600.00</b>

See accountant's compilation report.

**City Of Prospect**  
**Statement Of Revenues And Expenditures**  
**Actual And Budget - Cash Basis**  
**For The One Month and Eight Months Ended February 28, 2023**

	1 Month Ended February 28, 2023	8 Months Ended February 28, 2023	Budget Remaining	Total Budget
<b>771 Landscape Maintenance - Public Works</b>				
7711 Mowing & landscaping contract	16,435.42	134,055.38	69,088.62	203,144.00
7712 Entrance & Common Area Maintenance	-	30,774.98	9,225.02	40,000.00
7713 Irrigation systems	-	5,041.52	6,958.48	12,000.00
7714 Common Area Electrical	-	1,160.17	6,839.83	8,000.00
7715 Tree Maintenance	-	-	-	-
7716 Insecticide Treatment	-	-	500.00	500.00
<b>LANDSCAPE MAINTENANCE - PUBLIC WORKS</b>	<b>16,435.42</b>	<b>171,032.05</b>	<b>92,611.95</b>	<b>263,644.00</b>
<b>831 Forestation</b>				
8311 Tree Planting	250.00	511.00	8,039.00	8,550.00
8312 Removals (& Pruning)	-	-	-	-
8313 Ash Tree Treatments	-	-	-	-
8314 Tree Maintenance	-	23,155.00	16,845.00	40,000.00
8315 Professional Horticultural Consultant	291.34	6,118.84	4,381.16	10,500.00
<b>FORESTATION</b>	<b>541.34</b>	<b>29,784.84</b>	<b>29,265.16</b>	<b>59,050.00</b>
<b>861 Parks &amp; Recreation</b>				
8611 Parks Maintenance	110.62	12,244.93	2,755.07	15,000.00
8612 Parks Enhancements	1,561.96	37,051.78	50,448.22	87,500.00
8613 Structures	12,260.24	253,388.08	16,611.92	270,000.00
8614 Mowing - Pilot Program	-	-	-	-
8615 Boy Scout Reimbursements	-	-	4,500.00	4,500.00
8616 Putney Pond Wetlands Transition	-	5,250.00	-	5,250.00
8617 Parks Programs	92.86	190.43	309.57	500.00
<b>PARKS &amp; RECREATION</b>	<b>14,025.68</b>	<b>308,125.22</b>	<b>74,624.78</b>	<b>382,750.00</b>
<b>TOTAL PUBLIC WORKS EXPENDITURES</b>	<b>190,476.82</b>	<b>1,504,390.97</b>	<b>643,323.03</b>	<b>2,157,714.00</b>
<b>TOTAL EXPENDITURES</b>	<b>346,868.02</b>	<b>2,946,547.98</b>	<b>1,357,416.02</b>	<b>4,313,718.00</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>\$ (45,588.98)</b>	<b>\$ 125,193.12</b>	<b>(1,025,350.12)</b>	<b>\$ (909,911.00)</b>

See accountant's compilation report.

**City Of Prospect**  
**Statement Of Revenues, Expenditures, And Net Changes**  
**In Restricted Fund Balance - Cash Basis**  
**For The One Month and Eight Months Ended February 28, 2023**

	<b>1 Month Ended February 28, 2023</b>	<b>8 Months Ended February 28, 2023</b>
<b>MUNICIPAL ROAD AID FUND</b>		
<b>REVENUES</b>		
4800 Municipal Road Aid Contribution	\$ 7,499.64	\$ 66,042.88
4810 Interest Income - Restricted	180.58	656.07
Increase In Municipal Road Aid Fund	7,680.22	66,698.95
<b>EXPENDITURES</b>		
5800 Bank Charges - Restricted	154.79	1,218.24
5805 Paving - Restricted	-	-
5806 Salt Barn - Restricted	-	-
5807 Snow Removal - Restricted	-	-
5808 Road Signs - Restricted	-	-
Decrease In Municipal Road Aid Fund	154.79	1,218.24
Net Change In Municipal Road Aid Fund	\$ 7,525.43	\$ 65,480.71
 <b>Reforestation - MSD Allocated Funds</b>		
<b>REVENUES</b>		
4500 Reforestation Funds Released - MSD	\$ -	\$ -
Increase In Reforestation - MSD Allocate Funds	-	-
<b>EXPENDITURES</b>		
5568 Reforestation - MSD Allocated Funds	-	-
Decrease in Forestation - MSD Allocated Funds	-	-
Net Change In Reforestation - MSD Allocated Funds	\$ -	\$ -
 <b>Parks - MSD Allocated Funds</b>		
<b>REVENUES</b>		
4600 Parks Funds Released - MSD	\$ -	\$ -
4650 Canoe Launch Funds	-	-
4413 Parks Restricted Funds	-	-
Increase In Parks - MSD Allocated Funds	-	-
<b>EXPENDITURES</b>		
5575 Parks - MSD Allocated Funds	-	-
5590 Canoe Launch Funds	-	-
Decrease In Parks - MSD Allocated Funds	-	-
Net Change In Parks - MSD Allocated Funds	\$ -	\$ -
<b>Net Change In Restricted Fund</b>	<b>\$ 7,525.43</b>	<b>\$ 65,480.71</b>

See accountant's compilation report.

## **Forestation Board Report**

**March 2023**

**The Board met most recently on Tuesday the 14<sup>th</sup>. The following are notable points:**

**Prospect's Tree City recertification for 2022-2023 was received from the Arbor Day Foundation. Prospect is among roughly 3600 cities participating in the program.**

**The spring Canopy Tree program is well advanced. Five trees have been ordered and another has been requested. Planting is expected by the end of March.**

**A special meeting was held on the 7<sup>th</sup> to approve the tree planting plan for Little Hunting Creek Park. Four redbuds, two dogwoods, two tulip poplars, and a Jordan Street memorial oak will be planted.**

**Our review and update of the ordinance establishing the Forestation Board has progressed well. Chris Gorman has approved what may be the final draft.**

**Regarding tree issues the city's consulting arborist has identified three Bradford pears in the Landings as potentially hazardous and these will be receiving attention. Planting Bradfords along City streets was prohibited by the Forestation Board several years ago.**

**A resident in Gunpowder Court asked the Board to check pines along what appears to be her property line after one was felled by the recent wind storm. The remaining trees and others in an adjacent city owned area were viewed and will be monitored this spring.**

**Lee Tucci**



**COMMONWEALTH OF KENTUCKY  
CITY OF PROSPECT  
RESOLUTION 3, SERIES 2023**

**A RESOLUTION ADOPTING KENTUCKY PUBLIC EMPLOYEES'  
DEFERRED COMPENSATION AUTHORITY JOINDER AGREEMENT**

**WHEREAS**, the General Assembly of the Commonwealth of Kentucky has enacted Sections 18A.230 – 18A.275 of the Kentucky Revised Statutes authorizing the creation of the Kentucky Public Employees' Deferred Compensation Authority [KDC]; and

**WHEREAS**, the Commonwealth by KDC sponsors the Kentucky Employees' 457 Deferred Compensation Plan and the Kentucky Public Employees' 401(k) Deferred Compensation Plan which includes KDC's Deemed IRA Program [the Plan] for adoption by local governmental political subdivisions and units; and

**WHEREAS**, Governmental Unit wishes to adopt and enter that certain Joinder Agreement attached hereto, dated March 20, 2023.

**NOW THEREFORE BE IT:**

**RESOLVED**, the City of Prospect of Governmental Unit, Commonwealth of Kentucky, hereby enters and adopts the Joinder Agreement with KDC for participation in the 457 Plan and the 401(k) Plan for the benefit of its eligible employees; and,

**RESOLVED**, that Mayor Douglass Farnsley be, and hereby is, authorized and directed by the Governmental Unit to execute the Joinder Agreement with KDC, which authorizes KDC to administer the Plans on behalf of Governmental Unit, and to do all further acts and things, and to execute all further documents in writing, which the authorized signatory determines to be necessary or desirable in order to effect this Resolution.

Adopted on: March 20, 2023, by a vote of \_\_\_\_\_ aye to \_\_\_\_\_ nay.

**GOVERNMENTAL UNIT**

By: \_\_\_\_\_  
Douglass Farnsley, City of Prospect Mayor

Date: March 20, 2023

Attest: \_\_\_\_\_  
John S. Carter, Prospect City Clerk

Date: March 20, 2023